



Equality Works Phonebank Coordinator

Position Description

The Equality Works coalition is seeking a **part-time Phonebank Coordinator** to handle all aspects of our volunteer phonebanks in Anchorage. You can learn more about our coalition at www.EqualityWorks.org.

The **Phonebank Coordinator's duties** will include:

- Preparing all phonebank and training materials
- Recruiting volunteers
- Training volunteers
- Managing phonebanks from start to finish
- Ensuring that all data is entered into the voter database

Individuals with **experience** in some or all of the following areas are especially encouraged to apply:

- Phonebanking, especially using a predictive dialer
- Grassroots organizing
- Issue or candidate campaigns

Work hours will be **5-15 hours per week with a highly flexible schedule**. For this volunteer opportunity, a **stipend or work-study arrangements** can be made for those requiring compensation.

Application Process: Send cover letter, resume, and writing sample to akclu@akclu.org. Reference "Phone Bank Coordinator" in the subject field.

Equality Works is an equal opportunity organization. Women, persons with disabilities, transgender people, Alaska Natives, People of Color, are encouraged to apply.